

# Welcome to Utah Job Match



This website works best with Internet Explorer. If you need to download Internet Explorer, you can do so [here](#).

If you are experiencing any of the following problems, you can troubleshoot and fix the problem by following the instructions below.

## **“Apply” problem:**

When I’m logged into my account and click “Apply” on the job announcement it takes me back to the login screen or home page.

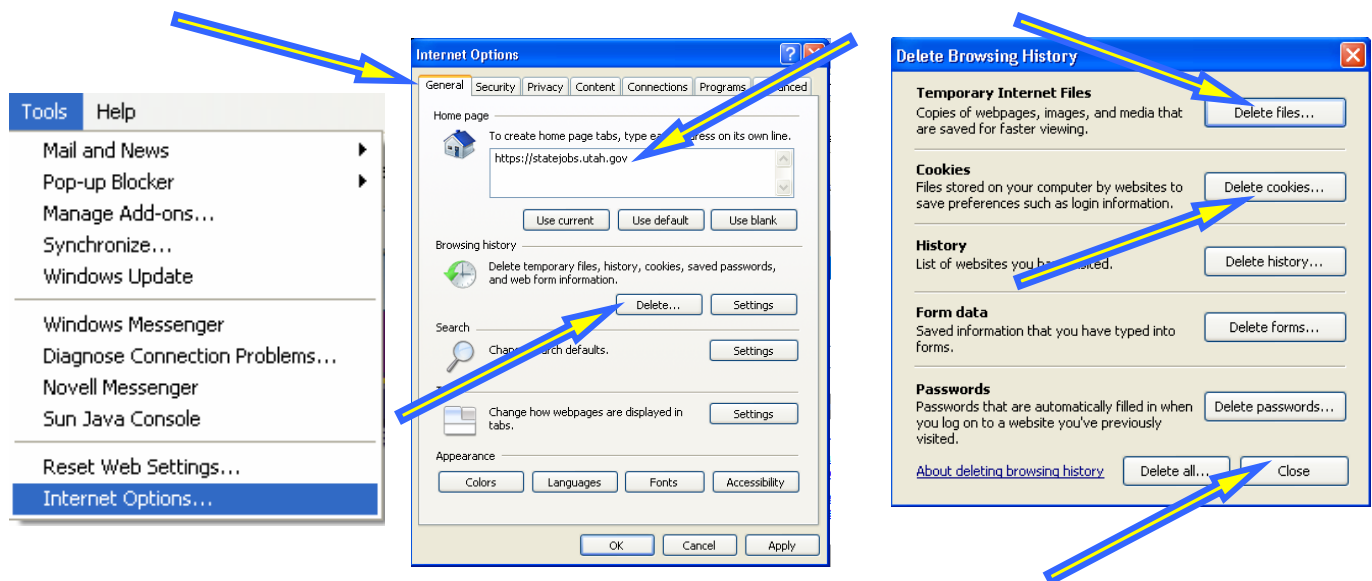
## **“Save Application” button problem:**

When I complete the job application and hit the “Save Application” button it kicks me out of my account and takes me back to the login screen or home page.

## **INSTRUCTIONS**

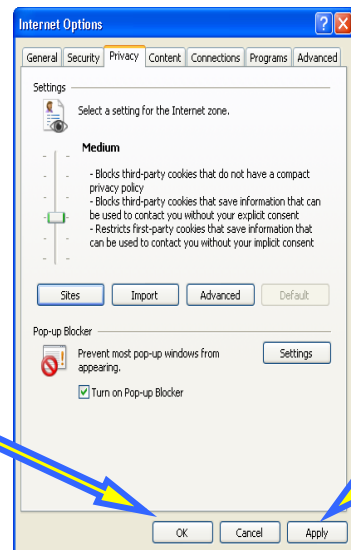
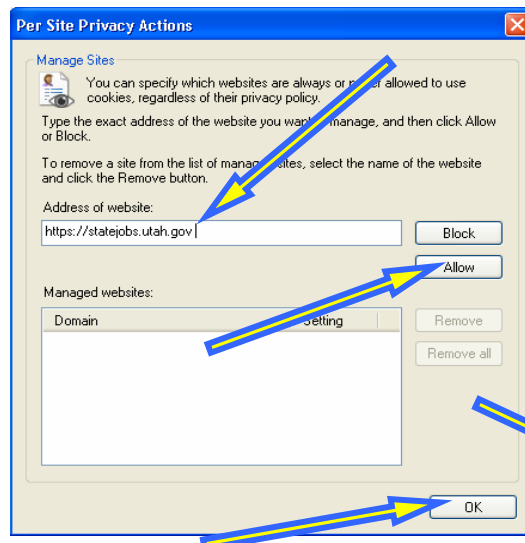
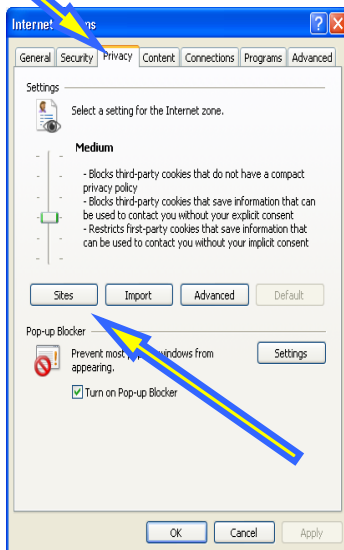
Follow these steps as shown in the diagrams to fix the problem:

- From Internet Explorer, go to “Tools” in the menu bar, and then select “Internet Options”
- From the “General” tab under the “Home Page” section type our web address <https://statejobs.utah.gov>
- Under the same tab and the “Browsing History” section click the Delete button.
- Click on “Delete Files” as well as “Delete Cookies” and close the window

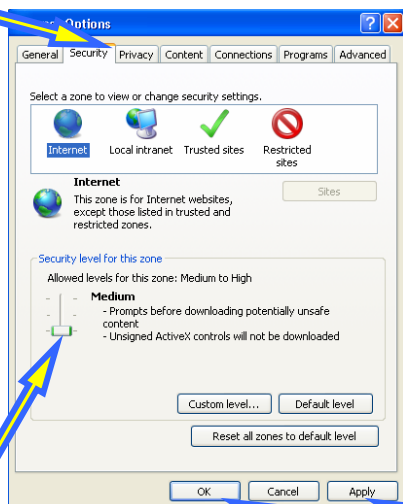


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- Click on the “Privacy” tab
- Click on the “Sites” button
- Type our address <https://statejobs.utah.gov> and click “Allow” and “OK”
- Click “Apply” and “OK”



- Click on the “Security” tab
- Change your security level to “Medium”
- Click on “Apply” and “OK”



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- Close out of ALL Internet browser windows that are open (the problem will not be fixed until all browser windows are closed)
- Launch a new browser window, which should now automatically go to <https://statejobs.utah.gov>

If you are still having problems, call the Department of Human Resource Management at 801-538-3025.

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